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PRIDE

CHRISTOPHER
STREET WEST

2008 EXHIBITOR APPLICATION

Christopher Street West Assn., Inc.
7551 W. Sunset Blvd., Suite 201
Los Angeles, CA 90046
A 501(c)3 non-profit organization

PROUD PRODUCER OF LOS ANGELES LGBT PRIDE IN WEST HOLLYWOOD

OUR AGENDA: LOVE. EQUALITY. PRIDE

office 323 969 8302 x12
fax 323 969 0761
LAPRIDE.org
ops@LAPRIDE.org

CHRISTOPHER STREET WEST / LA PRIDE
PRESENTS THE 38th Annual LGBT Pride Celebration
West Hollywood Park & San Vicente Blvd.
(Between Santa Monica Boulevard & Melrose Avenue)

EXHIBITOR APPLICATION

<u>Setup</u>	<u>Festival Day One</u>	<u>Festival Day Two</u>
Friday, June 6, 2008 4:00 P.M.-9:00 P.M.	Saturday, June 7, 2008 12 Noon – 12 Midnight	Sunday, June 8, 2008 11:00 AM – 10:00 PM

Following is the application for exhibitor space at the 2008 LA Pride Festival. Please carefully review and complete all necessary portions of this application. If you have any questions please contact CSW using the contact information on the first page.

If you are interested in sponsorship options beyond those outlined in this application please contact the CSW office.

APPLICATION CHECKLIST

This following checklist will assist you in properly completing the application.

Incomplete Applications will not be processed.

- 1) Forms which must be reviewed and completed:
 - Terms and Conditions
 - Your Initials Please!!!
 - Exhibitor Liability Insurance Application
 - Price Schedule (including complete, accurate contact information for ongoing communication and deposit refund)

- 2) Forms which may need to be completed, based on your situation and/or needs:
 - Table and Chair Rental Form
 - City of West Hollywood Peddlers Permit
 - Special Electrical Application

- 3) Please ensure that the following are completed and/or accompany the Price Schedule as needed:
 - Cleaning Deposit **per booth**
 - Insurance** fee or copy of additional insured certificate
 - Table and Chair** rental fee
 - Peddler's Permit** fee (Sales only)
 - Include a copy of **California Resale License** (Sales only)
 - Include a copy of **Non-profit status** (if claiming non-profit discount)
 - Special Electrical Application** fee
 - If required, include the **late fee**
 - Double Check Math

- 4) If a **water** connection is needed, contact CSW.

- 5) Copy all forms for your records.

Christopher Street West
2008 Pride Celebration
Exhibitor Application

Date Received:	Amount:	Booth #:	Aux#:	Booth #:
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Organization / Business Name: _____

Address: _____ City: _____ State / Zip: _____

Contact Person / Title: _____ Day Phone: _____
Evening Phone: _____ Other Phone: _____ FAX: _____

Person / Organization deposit check to be made out to: _____

Event Day on site contact person & number _____
Non-Profit Status #: _____ CA Resale #: _____ E-mail: _____ Website: _____

PLEASE NOTE: If paying by company check, cashiers check or money order, use the discounted rate.				Per Booth Rates		Number of Items	Total Rate
				Thru	20-May		
INFORMATION SPACE	10' x 5'	Non-Profit Only	Regular Rate	\$180	SOLD OUT	SOLD OUT	
Non-Profit Only, Limited Availability 5 amps electricity, 6 entry passes	One per organization		Discounted	\$170			
TENTED SPACE:	10' x 10'	For Profit	Regular Rate	\$855	1		
NO FOOD SALES PERMITTED 5 amps electricity, 6 entry passes	One per Organization		Discounted	\$815			
TENTED SPACE-FOOD SALES	10' x 15'	For Profit	Regular Rate	\$405	1		
NO COOKING PERMITTED, 15 feet open for sales, 5 amps electricity, 6 entry passes	One per Organization		Discounted	\$385			
TENTED SPACE - COOKING	15' x 15'		Regular Rate	\$1,410	1		
Ten feet for sales, 5 feet on side and back for cooking, 20 amps electricity, 8 entry passes			Discounted	\$1,345			
ADDITIONAL SELLING SIDE		For Profit	Regular Rate	\$290			
Corner Booth, Limited availability Must also purchase a tented space.			Discounted	\$275			
NATIONAL CORPORATIONS AND FRANCHISES, 6 tkts	10' x 10'		Regular Rate	\$200			
Companies / corporations with locations in more than one state / county			Discounted	\$175			
SAN VICENTE BLVD. PLACEMENT (LIMITED AVAILABILITY)		For Profit	Regular Rate	\$3,675			
Your booth located on San Vicente Blvd. Placement based upon receipt of application.			Discounted	\$3,500			
CLEANING DEPOSIT	PER BOOTH RENTAL			\$250			
INSURANCE	FROM ATTACHED APPLICATION						
TABLE AND CHAIR RENTAL	FROM ATTACHED APPLICATION						
PEDDLER'S PERMIT	FROM ATTACHED APPLICATION			\$55			
SPECIAL ELECTRICAL FEE	FROM ATTACHED APPLICATION						
LATE FEE	AFTER MAY 20, 2008			\$200			
						TOTAL:	
CONTACT CSW OFFICE FOR WATER HOOK-UP AND SELF CONTAINED FOOD CART FEES							

**Christopher Street West / LA PRIDE
2008 Pride Celebration
Exhibitor Application**

TERMS AND CONDITIONS

CHRISTOPHER STREET WEST (CSW) presents the annual Lesbian, Gay, Bisexual and Transgender Pride Celebration for the public as an educational and entertainment event and reserves all rights as producers. Any reproduction, broadcast, or commercial use of any portion of the event, in whole or part, in any form, without the express written consent of CHRISTOPHER STREET WEST is strictly prohibited. © 2008 CSW Assoc., Inc.

By submitting the attached application, you (hereinafter referred to as "EXHIBITOR") agree to comply with all of the provisions herein:

1. Pay the required deposit. **NO CASH WILL BE ACCEPTED!**
2. All Exhibitors are required to be open by 12 noon Saturday and by 11:00 a.m. Sunday and are to remain open until midnight Saturday and until 10:00 p.m. Sunday. *Unoccupied spaces at 12 noon Saturday will be considered forfeited and be made available to those on the waiting list, no refunds will be given.*
3. All business or other activity for which an Exhibitor has rented space must be conducted in your designated area ONLY. No distribution or vending, of any kind, may be done by strolling through the festival lot.
4. Exhibitors must provide electrical cords, and other equipment necessary for their booth.
5. All Exhibitors MUST post prices in a legible manner, and in a visible place.
6. All Exhibitors, including food Exhibitors, must dispose of ALL trash in the large dumpsters provided and specified on your lot map. Exhibitors may not utilize standard festival trash containers. **VIOLATION OF TRASH DISPOSAL REQUIREMENTS WILL RESULT IN FORFEITURE OF CLEANING DEPOSIT.**
7. **DURING CLOSEOUT THE PUBLIC SAFETY IS A PRIORITY.** Exhibitors will not be allowed to move their vehicles onto the festival grounds until the festival grounds have been cleared of guests.

There will be limited number of "same kind" Exhibitors. All Exhibitors must list all items to be sold and alternative items, if any. Once the "same kind" limit is reached, CSW reserves the right to require the Exhibitor to change to alternate selling items. Exhibitors will only be allowed to utilize their booth for the purposes stated in the application. ONLY items stated and approved in the application are to be sold or distributed from the booth. Any violation of these rules will be grounds for REVOKING THIS LICENSE TO OCCUPY and CSW reserves the right to retain booth fees and cleaning deposits. Said revocation shall allow for immediate removal from the festival grounds.

ELECTRICAL REQUIREMENTS

All Exhibitor spaces will be provided with electrical service as outlined on the Price Schedule. Exhibitors requiring a different service must complete a SPECIAL ELECTRICAL APPLICATION and will be charged additional fees both for hookup and power usage. All cooking or electrical appliances must conform to the **UNIFORM FIRE CODE OF LOS ANGELES COUNTY.**

WATER HOOKUPS

Call for specific information.

QUALIFYING FOR NON-PROFIT RATES

Organizations that possess a Letter of Determination under Section 501(c) of the Internal Revenue Code qualify for non-profit rates. A photocopy of your IRS Letter of Determination must be submitted with your Exhibitors' Application. Only one booth per organization will be accepted at non-profit rates. For-profit businesses do not qualify even if all or part of booth proceeds will be donated to non-profit organizations.

PERMITS

It is the responsibility of all Exhibitors to deal with and pay any additional fees (not included in this application) necessary to conduct their business. If an Exhibitor is forced to close because of the lack of necessary permits and/or licenses, CSW will not be held liable and will NOT refund fees or cleaning deposit.

INSURANCE

You must have liability insurance. All Exhibitors must submit a valid certificate of insurance with liability limits of at least **\$1,000,000**, coverage underwritten by an admitted carrier rated no less than B+ by A. M. Best's, and name Christopher Street West as an additional insured

DEPOSIT RETURN

After 10:00 p.m. Sunday, CSW will inspect your space to ensure that it has been cleaned to CSW's satisfaction and **tables and chairs have been accounted for.** Your deposit will be refunded to the address listed on your application within forty-five (45) days of the event, as long as none of the rules/regulations have been violated. **A representative of the Exhibitor must be present for inspection sign-off.** You should retain the sign-out card in the event of discrepancies.

Acceptance of applications will be considered based upon receipt at the CSW mailing address. While an application deadline date is stated, space usually sells out before this date. Receipt of an application prior to deadline does not guarantee that space is available. CSW reserves the right to place the Exhibitor or relocate Exhibitor according to a master plan. Therefore, any cancellations by applicant based upon dissatisfaction of booth placement will subject applicant to forfeiture of all booth fees, in accordance with the provisions of the cancellation policy. Submission of application and payment does not guarantee an exhibitor space or location. Full payment and a copy of CURRENT IRS LETTER OF DETERMINATION, and/or RESALE LICENSE must accompany this application. **Incomplete applications will not be processed.** Complete all pages and mail this SIGNED application with your payment to CSW.

CHRISTOPHER STREET WEST RESERVES THE RIGHT TO REFUSE EXHIBITOR SPACE AT ITS OWN DISCRETION.

**Christopher Street West / LA PRIDE
2008 Pride Celebration
Exhibitor Application**

**The Application Deadline is May 1, 2007
RECEIPT OF APPLICATION DOES NOT CONFIRM BOOTH SPACE OR LOCATION**

Please note there are certain requirements you must fulfill before you will be allowed to enter the Festival Lot:

1. If you will be doing any type of sales on the festival lot, you must provide CSW with a copy of the **California State Board of Equalization Seller's Permit**, or obtain a temporary permit for the weekend of the festival. A temporary seller's permit can be obtained at the California State Board of Equalization. Their number is, (800) 400-7115, press 1 or 2, then follow the prompts.)
2. All Exhibitors, including non-profit organizations, doing any form of sales on the Festival Lot must have a West Hollywood Peddler's permit. An application for that permit is enclosed. Fill out the application, include payment on the pricing schedule (\$55.00) and include the application with your returned paperwork. **This fee is non-refundable.** CSW will deliver your Peddler's Permit Application and fee to the City of West Hollywood.
3. All Exhibitors (Profit, Non-Profit, Selling and Non-selling) must have liability insurance. If you have your own, please provide a certificate of insurance naming "Christopher Street West". If you do not have your own liability insurance, you **MUST** purchase insurance through the group policy. Fill out the insurance request form and include payment where indicated on the price schedule. Should you elect to purchase this coverage and not attend the festival for any reason **this fee is not refundable.**
4. Any Exhibitors selling food items must have the proper Los Angeles County Health permits from the Los Angeles County Health Department. It is your responsibility to obtain this permit. *They may be reached at 213-351-7893.*
5. This is a two (2) day festival. All Exhibitors are required to operate their booths from 12-noon to midnight. Saturday and 11:00 a.m. to 10:00 p.m. Sunday. **Failure to do so will result in forfeiture of your cleaning deposit.**
6. In the event of litigation, costs and attorney fee's to prevailing party.
7. This agreement is the final writing and supersedes any prior negotiations.
8. Any guarantees of exclusivity will be issued under separate agreement.
9. CSW reserves the sole right to sell spring water, carbonated beverages (soda and water) and alcohol.
10. Any returned check from Exhibitor or requests to reissue a check by CSW will result in a \$25.00 service charge.
11. Cancellation at any point in time will result in a \$100.00 charge as compensation for administrative functions.
12. There is a limited number of like Exhibitors. CSW reserves the right to set limits on like Exhibitors at CSW's discretion.
13. CSW reserves the right to limit public display or exhibition of any forms of nudity (pictures, sculptures, paintings, video or printed material etc).
14. No subletting or sharing Exhibitor spaces without prior written approval from CSW Exhibitor Relations Chair.

CSW is planning what we hope to be a wonderful festival this year. We hope it will prove to be a fun and profitable experience for you. **However we cannot guarantee your sales or profits.** In late May you should receive a confirmation packet containing your booth number, booth location and entry passes.

List all items to be sold or displayed. Copies of all literature must be submitted with application for CSW approval prior to distribution on the Festival Lot.

Applicant understands that CHRISTOPHER STREET WEST (CSW) has legal possession and control of West Hollywood Park, located at 647 North San Vicente Blvd. as well as that portion of San Vicente Blvd. between Santa Monica Blvd. and Melrose Avenue on June 6-8 2008, pursuant to an agreement with the City of West Hollywood. Applicant further understands, therefore, that the use granted by CSW hereunder is a LICENSE TO OCCUPY ONLY, and is not coupled with an interest in the property; that CSW retains the right to terminate this LICENSE TO OCCUPY at any time during the term of applicants use if, in CSW's sole determination: (1) Applicant is found to have falsified any of the statements contained in this application; (2) Applicant is found to have changed and/or added to the use described in this application; (3) Applicant creates a nuisance to CSW, its other licensees, or its guests; (4) Applicants use of the premises in any other way interferes with the orderly and successful conduct of the festival. Applicant understands that the purpose of the 2008 Lesbian, Gay, Bisexual and Transgender Pride Celebration is to celebrate Lesbian, Gay, Bisexual and Transgender Pride and agrees that he/she will do nothing to defeat this purpose during the term of this LICENSE TO OCCUPY. Applicant certifies that he/she has read this application in its entirety, understands the content, and will comply with all of its terms. Any applicant who fails to comply with ANY of the preceding provisions shall be subject to forfeiture of their deposit and any resultant damage in any amount in excess of said deposit. Applicant further understands that any failure to comply with any terms may subject him/her to an early termination of this LICENSE TO OCCUPY. I/we have read & understand the terms and conditions above, and agree to follow them.

Business/Organization _____

Printed Name _____

Signature _____

Date: ____/____/____

Christopher Street West / LA PRIDE
2008 Pride Celebration
Exhibitor Application

YOUR INITIALS PLEASE!!!

Please read through the key points listed below and initial each line indicating you have read, understand and agree to that point. If you have ANY questions please contact the Exhibitor Relations chairperson directly at 323-969-8302 extension 12 or ops@lapride.org.

_____ **PAYMENT** will not be accepted in cash. Acceptable forms of payment are money order, certified or cashiers check, VISA, MasterCard, American Express or non-temporary business check (until close of business May 1). No personal checks accepted. After May 1, only cashiers' checks, credit cards or money orders will be accepted. **The applicable rate in effect at the time a completed application is received will be applied. IE. Send an application in January, payment in May, the rate in May will apply. Send an application in February, proof of insurance in June, the June rate, including any late fees will apply. A complete application is defined as payment in full for all necessary items, insurance and payment for optional items.**

_____ **EXHIBITOR SET-UP HOURS (EVENT DAYS):**

Saturday: Food Exhibitors only 9:30 a.m., non-food Exhibitors 10:30 a.m.

Sunday: Food Exhibitors only 8:30 a.m., non-food Exhibitors 10:30 a.m.

You may enter through the Melrose Blvd. entrance only during the above hours to set up your booth prior to the festival opening each day (Please see vehicle restrictions below). Once the festival is open to the public (noon Saturday and 11:00 a.m. Sunday) any operating entrance is acceptable. Remember your entry passes.

_____ **LOAD IN TIME:** Load in time will be specified in the confirmation package. Do NOT be early. Bring a book. This is an estimated time based upon contractor's completion times and other safety factors.

_____ **BOOTH STAFFING:** Festival hours are Saturday 12 noon to 12 midnight. and Sunday 11 a.m. to 10 p.m. All exhibitor booths must be staffed at all times, failure to do so will result in forfeiture of your deposit. (NO EXCEPTIONS). Please provide your volunteers/staff a weekend contact number for your representative.

_____ **VOLUNTEERS/STAFF FOR BOOTH** are the exhibitor's responsibility, each of them need entry passes. **Volunteers supporting exhibits will not be allowed to enter through CSW Volunteer Relations area** and are to use the regular Exhibitor Entrance Procedures as outlined in this application. They must show their entry pass included in the confirmation packet to gain entrance.

_____ **ENTRY PASSES:** Entry Passes are per person, per day. For example, if you receive 6 passes, you may use 2 on Saturday & 4 on Sunday or 3 each day, any combination you like. Additional passes should be purchased in advance, see the pricing schedule for details. Please distribute the entry passes to your people; each person will require an entry pass to gain entry to the festival on Saturday and Sunday. Please provide your volunteers with a weekend contact number.

_____ **VEHICLES:** No vehicles will be allowed on the festival site Saturday and Sunday morning without prior approval. All vehicles must be removed from the festival grounds one hour prior to the festival opening (11 a.m. Saturday, 10 a.m. Sunday).

_____ **USE OF SOUND SYSTEMS** is a privilege, not a right. Systems may be confiscated where sound is audible more than 20 feet from the source. Prior written permission from CSW is required for any sound system. I/we are requesting the use of amplified sound _____ No _____ Yes, Additionally, all business or other activity for which an Exhibitor has rented space must be conducted only in the designated area. **No distribution of any kind may be done by strolling, violations may result in removal from the grounds.**

_____ **EXHIBITORS USING HEAT** and/or open flames MUST provide fans for smoke control, provide fireproof containers for disposal of ashes, provide one (1) visibly mounted fire extinguisher rated 10AB, and have containers of butane or fuel secured to post or other secure item

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Exhibitor Application**

_____ **TENTS:** CSW will supply all canopies. All Exhibitors must occupy a canopy. NO trailers, trucks, vans etc will be permitted to vend or display your information.

_____ **NO TAPE** is permitted on the tent canvas. This reduces the water repellent coating on the canvas. String, wire, zip-ties etc. affixed to the tent pole framework are suggested, call about weight restrictions.

_____ **SECURITY:** CSW does provide overnight security but assumes no liability for property or equipment left on the festival grounds.

_____ **LIGHTING** and power is provided for all canopies. You may want to bring additional clip on lights and a 25' extension cords to accent certain areas of your displays.

_____ **SUNDAY NIGHT STRIKE:** Exhibitors with vehicles enter directly at the Melrose gate (do not go through the alley). No vehicles will be permitted on the festival grounds until 12:05 AM, Monday, June 9, 2008. All property must be removed from the festival grounds by 2:00 AM, Monday, June 9, 2008. If bringing a vehicle onto the festival grounds can be avoided it will save you hours!

_____ **CANCELLATION POLICY:** For a full refund (less \$100 processing fee), cancellation must be received in **writing** or postmarked prior to April 15, 2008. No refunds will be issued based on final booth location (no exceptions).

_____ **EXHIBITORS MAY RECEIVE** additional exposure through pre-event print-ad marketing. Please contact CSW offices for additional information.

_____ **APPLICATIONS RECEIVED AFTER MAY 1, 2008** may be not be listed in the Event Directory.

_____ **BOOTH SIGNAGE:** No signs or banners may extend more than 4 feet above the top horizontal bar supporting the canopy or be more than 12 feet from the ground at the sign or banners highest point. **This will be strictly enforced, violations may result in loss of deposit and future participation.**

Any Exhibitor who fails to comply with **ANY** of the above provisions outlined herein shall be subject to the forfeiture of their deposit and any resultant damage in any amount in excess of said deposit. Any violation of the rules and regulations outlined herein will be grounds for revoking this license to occupy and CSW reserves the right to retain booth fees and deposits.

Company / Organization Name

Printed Name

Signature

Title

____/____/____
Date

Produced By
Christopher Street West / LA PRIDE
7551 W. Sunset Boulevard, Suite 201
Los Angeles, CA 90046-3442
323-969-8302 Ext.12
www.lapride.org
Exhibitor E-mail: ops@lapride.org

Christopher Street West / LA PRIDE
2008 Pride Celebration
Exhibitor Application

EXHIBITOR LIABILITY INSURANCE APPLICATION

INSURANCE IS MANDATORY - *this is California!*

Include this payment as part of the total payment on the pricing schedule sheet. CSW makes all efforts to provide an affordable insurance option for those who do not have an annual policy capable of naming CSW as an additional insured. We strongly encourage all to investigate obtaining an annual policy. (Even if you attend only 3-4 events per year it may be less expensive.) Funds submitted for this one time / one event policy are forwarded to our insurance carrier to provide you the coverage required. CSW offers this alternative as a "last resort option".

If you need more information please contact Mike Iacono @ 323-969-8302 ext. 12.

Name of Organization/Business: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Telephone: _____ Fax: _____ E-Mail: _____

Products to be sold or displayed (be specific, your policy will only cover the products we know about). ONLY LISTED ITEMS MAY BE SOLD OR DISPLAYED.

_____ I have my own insurance policy and have attached a Certificate of Insurance to this form, naming Christopher Street West as an Additional Insured.

_____ I want to be included in the Pride Exhibitors Special Insurance Program:

_____ Information Only (no selling) \$ 115.00

_____ Products for Sale \$ 215.00

If you do a combination of the above, indicate the highest rated category.

THIS COVERAGE IS NON-REFUNDABLE IN THE EVENT YOU CAN NOT ATTEND THE FESTIVAL.

Include this payment as part of the total payment on the pricing schedule sheet.

_____ I do more than 10 events a year. Please call me regarding an Exhibitors Annual Liability Policy.

_____ I would like to speak with an agent for a review of my business insurance portfolio. Please call me at _____.

Return this application to CSW along with your complete Exhibitor package. Include either your Certificate of Insurance or Insurance Premium payment.

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EXHIBITOR TABLE AND CHAIR RENTAL FORM

Once again CSW is offering the rental of tables and chairs to the Exhibitors. You must place your order with your application. You will be able to pick up your tables and chairs at the procurement areas. Consult your confirmation packet map to locate your area. **It will be the responsibility of all Exhibitors to pick up their rentals on Friday night and return them to the same location Sunday evening. Please coordinate with your staff so they are aware of this policy.** If the full number of tables and chairs are not returned to CSW the Exhibitor will forfeit their cleaning deposit.

Once you fill out this form, please fill out the appropriate line on the Exhibitor Pricing Schedule and add the rental price to the total made payable to Christopher Street West. The hours of pick up, return and the location will be included in your confirmation packet.

Organization/Business Name: _____

Contact Person: _____

Date: _____ Signature: _____

Item to rent	# Needed	Total Cost
8' Tables @ \$25.00 EACH		
Folding Chairs @ \$15.00 EACH		
	Total \$	

*** If you need to order tables and chairs on the day of the Festival, they will be available at a cost of \$30.00 for tables and \$20.00 for chairs.**

Please make a copy of this form for your records and return the original with your Exhibitor Application.

CSW USE ONLY	Booth # _____
Friday 6/6/08	
Received _____ tables and _____ chairs. By: _____	Exhibitor Signature
Sunday 6/8/08	
Returned _____ tables and _____ chairs. By: _____	Exhibitor Signature
Time Returned: _____	To: _____
Completed by CSW	Completed by CSW

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CITY OF WEST HOLLYWOOD
APPLICATION FOR SPECIAL EVENTS
PEDDLERS PERMIT

The City of West Hollywood will not refund this fee should you be unable to attend the festival.

DATE: **June 6, 7, 8, 2008**

All persons who wish to sell or accept donations for any food or merchandise, including non-profit, charitable organizations need to complete this form. **If you are distributing informational literature only, do not complete this form. Include this fee in the Exhibitor Application Pricing Schedule.**

PLEASE PRINT LEGIBLY

Applicant Name: _____

Address: _____

Telephone: _____

SSN/TAX I.D.#: _____

Name of Business: _____

Address: _____
(if Different)

Telephone: _____

Type of Sale: Food _____ Non-Food _____ No Sales - Do not complete

I declare under penalty of perjury in accordance with the laws of the state of California, that all of the information provided above is true and correct.

PRINT NAME

_____/_____/_____
DATE

SIGNATURE

TITLE

Please include this fee, if applicable, on the Exhibitors Pricing Sheet. CSW will issue checks to the City of West Hollywood and provide you with your Temporary Sellers Permit the weekend of the event.

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SPECIAL ELECTRICAL APPLICATION

APPLICATION DEADLINE: MAY 1, 2008

Organization/Business Name: _____

Please return this application with your completed booth application. This application need not be completed or returned if the amount of electrical service provided with the type of booth you have requested is adequate.

Please provide the following special electrical service to the booth of the business or organization indicated above. I/We understand that this electrical service replaces and does not supplement the electrical service provided with the category of booth I/We have requested. I/We also understand that this service will be maintained during set-up, tear-down and during Festival hours only unless continuous electrical service is requested and paid for.

_____ 110 volt, 20 amps (Approx. 2000 watts)	\$ 80.00	\$ _____
_____ 110 volt, 40 amps (Approx. 4000 watts)	\$120.00	\$ _____
_____ 110 volt, 60 amps (Approx. 6000 watts)	\$145.00	\$ _____
_____ 220 volt, Single Phase, 60 amps	\$170.00	\$ _____
AFTER MAY 1, 2008, INCLUDE LATE FEE	\$150.00	\$ _____
TOTAL		\$ _____

NOTE: CSW will make every effort to provide the requested special electrical service. Special electrical service that is not pre-ordered will be installed at overtime weekend electricians' rates, which are approximately double the rates quoted above. **PLEASE PLAN AHEAD.** In the event CSW does not or can not provide electrical service in accordance with this request, its only responsibility and/or liability shall be to refund fees for those electrical services not provided.

REQUESTED BY:

Print Name: _____ Title: _____

Signature: _____ Date: ____/____/____

EXAMPLES

5 AMPS 110 VOLTS

3-4 150 watt floor lights **OR** 1 TV monitor, 1 small stereo and lights **OR** 1 small fridge and light

20 AMPS 110 VOLTS

2 small microwaves and light **OR** 1 small coffee pot and 1 small fridge (household) **OR** 1 hot plate and 1 small fridge **OR** 2-3 blenders and 1 coffee pot, 6-7 100 watt flood lights

40 AMPS 110 VOLTS

2 hot plates, 1 coffee pot, and light **OR** 2 large microwaves, 1 warmer and lights **OR** 2 110 volt deep fryers

60 AMPS 110 VOLTS

Same as 40 AMPS / 110 VOLTS plus 2 fridges and 2 food warming lights

NOTICE: All U.L. Approved Appliances have a label indicating the wattage, amperage and voltage. This tag can be found on the back, side or bottom of each appliance.

Please do not exceed the indicated amperage in your booth... EVERYONE WILL KNOW IT IS YOU!